



Updated 10/02/2025

VICTORIA WORLD ACADEMY

Documents Required for Student Pass Application submitted to the Singapore Immigration and Checkpoint Authority.

(Please provide clear scanned copies; mobile phone photos or screenshots are not accepted.)

1. Applicant's medical birth certificate (green) and notarized copy.
2. Notarized proof of any former name(s) of the applicant (if applicable).
3. Applicant's notarized highest academic diploma, or a certificate of current enrollment (including notarized copies of the latest exam results for all subjects).
4. Proof of fixed bank deposit under the applicant's father or mother's name (minimum CNY 150,000, with a deposit period of at least six months).
5. Applicant's father or mother's employment verification letter.
6. Applicant's passport-style digital photograph with a white background (high-resolution, 35mm x 45mm).
7. Applicant's passport bio-data page (*passport must be valid for at least six months*).
8. Passport(s), national ID card(s), and household registration book (if applicable) for all other family members of the applicant.
9. If the applicant's parents are self-employed, a business license must be provided.
10. Parents' marriage or divorce certificate (*if divorced, a notarized custody agreement must be provided*).

Important Notes:

1. All the above documents must be submitted as clear scanned copies; mobile phone photos or screenshots will not be accepted.
2. The Singapore Immigration and Checkpoint Authority reserves the right to request additional supporting documents, which must be submitted promptly by the applicant.
3. All documents must have English translations.
4. All submitted information must be authentic.